

اسم المقرر: لغة أجنبية3:

Map of the English book (Infotech -Third Edition) for the second year in T.C.C College

The Unit	The ideas discussed in the typed texts and tape scripts	Vocabularies	Grammar
16 Spreadsheets	What's spreadsheet? What is it used for? Spreadsheets versus visual representation.	cells- columns- formulas- values- Some shortcuts in the Excel program.	-----
17 databases	What a database is. What it is used for. Basic features of database programs Mail merging Standard letters- data document- main documents	fields- records – files- layout- updating	plurals
18 Faces of the Internet	What's the Internet? Internet software: e-mail, web, browser, newsreader ,IRC /chats, FTP, conferencing, Telnet	Modem- hypertext , link, URL, Intranet	be going to + infinitive
19 Graphics and design	A basic tool palette computer graphics – describing 2-D and 3-D graphics	Graphics- patterns- primitives- attributes- dithering- zoom- rotation-	Gerunds (-ing)
20 Desktop Publishing	Fonts, a necessary part of DTP What is 'desktop publishing'?	The page layout application, Service bureau ,Font Scalable fonts, Postscript fonts, adobe systems	Affixation Conversion Compounding

<p>21</p> <p>web design</p>	<p>How to plan , design and publish a website- Creating web pages</p>	<p>HTML codes, the homepage:</p> <p>The internet portal, web editors</p>	<p>Modal verbs</p>
<p>22</p> <p>Multimedia</p>	<p>A multimedia system software : revision- Multimedia on the web – recognizing file formats-describing the process of making a movie on a PC</p>	<p>A built-in synthesizer, MIDI, streaming, webcast , Plug-in, Video editing ,File extensions, MP3 Rate ,wav files,</p>	<p>Conditional clauses</p>
<p>23</p> <p>Program Design</p>	<p>Steps in producing a program-programming language</p>	<p>Algorithm, Flowchart, Coding Machine, code, debugging bugging, documentation, high-level language, Low-level language, the compiler assembler, the source program, assembly language, the object program, Problem-oriented languages, Machine-oriented languages ,Object-oriented languages:</p>	<p>Infinitive constrictions.</p>